

Present: Jane Vaughan, Mark Stansby, Christine Crisp, Spencer Drinkwater, Ed Jones, Richard Tucker, Tom Rounds, Sukhvir Kaur (Minutes)

	Item	Update	Actions and recommendations	Who	Priority Level
1.	Apologies	None received.	Area Board to note.		
2.	Notes of last meeting	Were agreed.	Notes went to Area Board – JV to update MS if any actions need to be taken.	JV / MS	
3.	Finance Update (see appendices)	Highways Officers reported one bill outstanding from 2014 / 15 from Bentley Lane Project. Interim balance of £3,855.35 to carry forward. Current spend on 2015 / 16 is £725. Overall balance is £10,695.35.	Area Board to note.	CC	
4.	Ongoing Schemes (active priority list) & New Requests				
	<p>a) Issue No: 3355, 2999, 2004, 1807, 522</p> <p>Woodsage Way & Lickhill Road</p>	Woodsage Way – All work complete. Local residents want to know if they can do a speed watch. Police do not support Speedwatch in 20 mph Zones. Highways suggested painting 20 mph roundels on carriageway – to be funded centrally.	<p>JV ongoing communications with residents.</p> <p>Recommendation: Paint 20 roundels on road; Area Board to decide.</p>	<p>JV</p> <p>CC</p>	

		Lickhill Road – Work suspended due to failing gas main. Highways awaiting a report from Wales and West to determine next course of action.	<i>Area Board to note.</i>	CC	
	b) Issue No: 3198 Bentley Lane	Essentially complete. Contractor to undertake remedial road marking measures. Highways have ordered additional bollards and signs to deter parking and turning movements in mouth of junction. This additional work to be funded centrally.	<i>Area Board to note.</i>	CC	
	c) Issue No: 3211 Springfield School Bus Stop (A4 Curzon Street)	Construction delayed by our Contractor. Awaiting new programme date.	<i>Area Board to note.</i>	CC	
	d) Issue No: 2904, 2909 Springfield School Crossing Facility (A4 Curzon Street)	Detail design underway. To be constructed in 2016 / 17. Highways to produce new estimate - new rates of term contractor should be available by end of January.	<i>Area Board to note.</i>	CC	
	e) Issue No: 3483 Pedestrian Safety at A4 White Hart Junction	Feasibility study underway. Highways to issue some proposals to look at in the new year. (2016) These to go to the Town Council and residents for comment.	<i>Area Board to note.</i>	CC	

	<p>f) Issue No: 3536 & 3639</p> <p>Anchor Road / Brewers Lane Traffic Management Measures</p>	<p>Feasibility study to commence when staff resources become available.</p>	<p><i>Area Board to note.</i></p>	<p>CC</p>	
	<p>g) Issue No: n/a</p> <p>Cherhill Village – 20mph Speed Limit</p>	<p>Highways legal team to prepare advert for public consultation.</p>	<p><i>Area Board to note.</i></p>	<p>CC</p>	
	<p>Issue 3022 Curzon Street Congestion</p>	<p>Being considered as part of the transport strategy plan.</p>	<p><i>Area Board: Request for it to be closed.</i></p>	<p>JV / CC</p>	
	<p>Issue 3088 Traffic congestion junction Abberd Way / Oxford Road Calne</p>	<p>This issue has not been updated due to an IT error. At its meeting in January 2014 the CATG group was informed that there is insufficient road space to create a dedicated right turn exit lane from Abberd Way. The junction had been narrowed previously to assist pedestrians crossing and so to widen it again would be to reverse that work. As such the CATG recommended and Area Board decided that no further action was possible and the issue would be closed on the system.</p>	<p>Needs to be closed on the system.</p> <p>Remove from next issues list.</p>	<p>JV</p> <p>MS</p>	
	<p>Issue 3147 Subsidence on A3102 Calne Bypass</p>	<p>With Area Highways team. Repairs anticipated soon.</p>	<p><i>Area Board to note.</i></p>	<p>CC</p>	
	<p>Issue 3178 Pedestrian Safety on A4 near 57 Curzon Street</p>	<p>The Area Board have previously decided not to pursue this mater.</p>	<p>Item has been closed. (System Issue)</p> <p>To be removed from the next list.</p>	<p>JV</p> <p>MS</p>	

	Issue 3181 Curzon Street Congestion	Being considered as part of the transport strategy plan.	Area Board: Request for it to be closed.	JV / CC	
	Issue 3198 Bentley Lane Footpath Widening	See 5b above. Construction complete.	Discussed above.		
	Issue 3619 Speeding on Old Derry Hill	Reported to Area Board on 6 th October with recommendation to close.	Item has been closed. (System Issue) To be removed from the next list.	JV MS	
	Issue 3915 Curzon Street Request for Bollards in carriageway	Re-instated on Issue System following discussions at Area Board. Issue considered again by CATG but no further action recommended.	Area Board: Town Council supported no action, so recommendation to close item.	JV / CC	
	Issue 4026 Request for Parking Controls at Dakota Drive	Highways to consider when staff resources become available.	Area Board to note.	CC	
	Issue 4048 Calne Abberd Brook – grass cutting	This is not a matter for the Area Board or Community Area Transport Group to consider. As a maintenance concern this should be referred to the Area Office of Highways and Streetscene for attention.	Not a CATG issue. Issues system to be updated	JV	
	Issue 4057 HGV issues at Springfield Drive	There is a potential problem here, although at this time we only have evidence of one stray vehicle and there are no previous reports on record. As a way forward, Highways suggest that the Issue is left open and to monitor the situation. Suggest this is noted by the Area Board and discussed again at CATG in the new year.	Area Board to note.	CC	

	Issue 4106 (4107 duplicate of 4106) Request for Parking Controls at Shelburne Road	Highways to consider when staff resources become available.	<i>Area Board to note.</i>	CC	
	Issue 4147 Speeding concern at Sandpit Road	Location for Metro-count has come in; this is in the process of being arranged. Metro-count has been requested and waiting results.	<i>Area Board to note.</i>	CC	
	Issue 4256 – HGV access issues at Combe Lane, Goatacre	Issue has been sent to Parish Council for consideration.	<i>Area Board: Waiting for Parish Council response.</i>	JV	
	Issue 4265 Calne Newcroft Road – speeding concerns	Consulting with Town Council	<i>Area Board: Has been sent to the Town Council for response.</i>	JV	
	Issue 4296 London Road, Calne – Illegal parking & speeding	Consulting with Town Council	<i>Area Board: Sent to Town Council for response.</i>	JV	
	Issue 4297 A4 Wessington Avenue – safety concerns on crossing by Holy Trinity School	Consulting with Town Council	<i>Area Board: Sent to Town Council for response.</i>	JV	
	Issue 4298 A4 The Strand – safety concerns over signal timings for pedestrian phase	Consulting with Town Council	<i>Area Board: Sent to Town Council for response.</i>	JV	
5.	Other agenda items				
a)	20 mph Zones and Limits				
	<ul style="list-style-type: none"> School Road area, Calne. This has been assessed and meets the criteria for a 20mph limit. Estimated cost of implementation is £3,000 inclusive of legal fees. Awaiting confirmation of support from Calne Town Council and their agreement to contribute 20% of costs. 		<i>Area Board: This can be moved to the priority list/ongoing scheme list. Highways to start preparing the schedule to advertise.</i>	CC	

	<ul style="list-style-type: none"> Assessment of 20 mph limits to cost £2,500 per site. Cherhill Parish Council has requested an assessment for Yatesbury. 	<p>Parish Council representative to attend next CATG meeting, they will need to present their case. JV to send them an invite. Send invite details to SK.</p>	JV / SK	
b)	<p>Councillors Briefing Note No. 250 – Protocol for Dealing with Freight Management Requests (see appendices)</p> <ul style="list-style-type: none"> SD outlined the Council’s protocol for dealing with Freight Management Requests and set out how the CATG will become involved in prioritising freight requests in their area in the future. There are currently two requests for freight management in the Calne community Area: <ol style="list-style-type: none"> Blacklands Hollow The A3102 Hilmarton This item will be discussed in more detail at the next CATG. 	Area Board to note.	CC	
c)	<p>CCAP Transport Strategy Plan</p> <ul style="list-style-type: none"> Anne Henshaw has issued draft objectives to Transport Planning for consideration. SD to advise CCAP. 	Area Board to note.	CC	
d)	Review of CATG and Terms of Reference	JV to send invites; need to get a representative from each Parish to attend CATG.	JV	
e)	<p>Revised Policy on vehicle activated Speed Indicator Devices (SIDs)</p> <ul style="list-style-type: none"> MS gave a brief overview of the new Policy on SIDs. The Policy documents has been emailed to all Town and Parish Councils for consideration. The Policy provides an opportunity for local Councils to operate their own SID programme. It should be noted that the use of both the Area Board and CATG funding streams to pay for the running of a SID programme is not permitted. This is because the funding is in the form of Capital and cannot be used to run a service. 	Area Board to note.	CC	

	<ul style="list-style-type: none"> The use of both the Area Board and CATG funding streams to purchase new SIDs and associated equipment is permitted but subject to approval by the Area Board and / or CATG. The Policy document is available from the Wiltshire Council website under Cabinet Member Decisions. 			
	<p>Potholes – Highway Maintenance</p> <ul style="list-style-type: none"> RT advised there is useful information on the Wiltshire Website to inform of intervention levels on highway defects and suggested this be circulated to all Parish Councils. MS suggested RT contact Bill Parks by email to confirm this is ok. confirm 	Send email to Bill.	RT	
	<p>Area Board Presentation – Mary Greys dropped curbs.</p> <ul style="list-style-type: none"> JV reported on a presentation and possible programme of dropped kerb improvements. MS suggested that this is raised as an Issue for discussion and advice at the next CATG meeting. 	Area Board to note.	JV / CC	
	<p>Vehicle Activated Signs</p> <ul style="list-style-type: none"> EJ asked about the possibility of Calne Without funding permanent Vehicle Activated Signs (VAS) at Mile Elm and Sandy Lane. MS reported that VAS can be installed at sites with a proven speed related collision history and suggested that this be raised as an Issue for future discussion and consideration. 	Area Board to note.	CC	
9.	Date of Next Meeting			
	Tuesday 9 th February, 2016. 16:00 – 18:00			

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of **£10,695.35**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications